

Name of Course: **HLT37315 Certificate III in Health Administration (GAP Program)**

Full cost of course \$3,950

Certificate 3 Guarantee – non concession students \$1,185.00

Certificate 3 Guarantee – concession students \$592.00

Code	Title	Full Fee	Non-Concessional	Concession
BSBMED301	Interpret and apply medical terminology	\$ 303.85	\$ 91.15	\$ 45.54
BSBCUS301	Deliver and monitor a service to customers	\$ 303.85	\$ 91.15	\$ 45.54
BSBMED302	Prepare and process medical accounts	\$ 303.85	\$ 91.15	\$ 45.54
BSBMED303	Maintain patient records	\$ 303.85	\$ 91.15	\$ 45.54
BSBMED305	Apply the principles of confidentiality, privacy and security within the medical environment	\$ 303.85	\$ 91.15	\$ 45.54
CHCCOM005	Communicate and work in health or community services	\$ 303.85	\$ 91.15	\$ 45.54
HLTWHS001	Participate in workplace health and safety	\$ 303.85	\$ 91.15	\$ 45.54
HLTINF001	Comply with infection prevention and control policies and procedures	\$ 303.85	\$ 91.15	\$ 45.54
CHCCCS020	Respond effectively to behaviours of concern	\$ 303.85	\$ 91.15	\$ 45.54
BSBTWK201	Work Effectively with others	\$ 303.85	\$ 91.15	\$ 45.54
CHCDIV001	Work with diverse people	\$ 303.85	\$ 91.15	\$ 45.54
BSBPEF301	Organise personal work priorities and development	\$ 303.85	\$ 91.15	\$ 45.54
BSBITU306	Design and produce business documents	\$ 303.80	\$ 91.15	\$ 45.54
		\$ 3,950.00.00	\$ 1,185.00	\$ 592.00

When credit transfer is approved the following financial credits will be subsequently applied to the enrolment per unit of competency:

Full Fee: \$100

Non-Concession Student: \$30

Concession Student \$15