

# Certificate Programs Mandatory Placement Requirements

**All Mandatory Requirements must be met by 1600hrs Friday, 6 weeks prior to Placement commencing.**

Upon arriving to your allocated placement, you will be asked to produce the following documents, be sure to have both a digital and hard copy on you. You may be asked to leave your placement if you arrive and do not have the evidence with you...

## **Criminal History Check (National Police Check Certificate)**

- Individual Support Students
- Health Service Assistance Students

All students must have a National Police Check Certificate that has been issued within the last 3 months prior to the start of placement uploaded to aXe via

[Placement\\_Requirements@mater.org.au](mailto:Placement_Requirements@mater.org.au).

Please refer to the National Police Check Certificate you submitted during the application process to check if you need to re-new.

## **National Disability Insurance Scheme (NDIS) Worker Screening Check**

- Individual Support Students
- Health Service Assistance Students

Under the obligations of the NDIS, all workers will be required to have a NDIS worker screening check (in addition to the National Police Check). This expires in 5 years.

This includes all tertiary education students (University or Registered Training Organisations) who are completing placement hours within an Aged Care Facility.

Please see "NDIS Application Instructions" to apply for an NDIS worker screening check. This must be submitted by week 5 as it can take up to 30days to process.

If you already have one, great work! Please contact [Placement\\_Requirements@mater.org.au](mailto:Placement_Requirements@mater.org.au). with your name, cohort and NDIS number so your card can be "linked".

## **Mandatory Immunisations for all Mater Education Students**

Required immunity status in the following is essential for Placement:

- HEP B
- VARICELLA
- MUMPS
- Full Covid-19 vaccination
- Current Seasonal Influenza (flu) vaccine\*\*
- PERTUSSIS
- MEASLES
- RUBELLA

Please follow the instructions sent to you via email by Student Services with the subject "Immunisation Requirement - Online Form".

You can book to receive your Vaccines with the Staff Health Team at Mater or at your local GP / Pharmacy.

\*\*Individual Support and Health Service Assistance Students

[Link to QLD Gov Health - Influenza in residential care facilities](#)

If you have a medical certificate exempting you of any of the above vaccinations, you must discuss with your Campus Co-Ordinator and forward all evidence to Staff Health

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**For further clarification,  
please contact your Campus Co-Ordinator via Email  
P 07 3163 3777**

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